



2016 Budget Revisions

January, 2016



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ORDINANCE NO. 139, 2015
OF THE COUNCIL OF THE CITY OF FORT COLLINS
BEING THE ANNUAL APPROPRIATION ORDINANCE
RELATING TO THE ANNUAL APPROPRIATIONS
FOR THE FISCAL YEAR 2016; AMENDING THE BUDGET FOR
THE FISCAL YEAR BEGINNING JANUARY 1, 2016, AND ENDING
DECEMBER 31, 2016; AND FIXING THE MILL LEVY FOR FISCAL YEAR 2016

WHEREAS, on November 18, 2014, the City Council adopted on second reading Ordinance No. 153, 2014, approving an amended biennial budget for the years beginning on January 1, 2015, and January 1, 2016; and

WHEREAS, the City Manager has submitted to the City Council proposed amendments to the 2016 budget adopted by the City Council in Ordinance No. 153, 2014; and

WHEREAS, the City Council has reviewed the City Manager's recommended changes to the "2016 Proposed Appropriations" section of the Fort Collins 2015 and 2016 Biennial Budget (the "Biennial Budget"), as shown on pages 45 through 47 thereof, a copy of which is on file with the office of the City Clerk, as amended on First Reading of this Ordinance, referred to herein as the "2016 Budget Revisions;" and

WHEREAS, Article V, Section 4, of the City Charter requires that, before the last day of November of each fiscal year, the City Council shall appropriate, on a fund basis and by individual project for capital projects and federal or state grant projects, such sums of money as it deems necessary to defray all expenditures of the City during the ensuing fiscal year, based upon the budget as approved by the City Council; and

WHEREAS, Article V, Section 5, of the City Charter provides that the annual appropriation ordinance shall also fix the tax levy upon each dollar of the assessed valuation of all taxable real property within the City, such levy representing the amount of taxes for City purposes necessary to provide for payment during the ensuing fiscal year for all properly authorized expenditures to be incurred by the City, including interest and principal of general obligation bonds; and

WHEREAS, Article XII, Section 6, of the City Charter permits the City Council to fix, establish, maintain, and provide for the collection of such rates, fees, or charges for water and electricity, and for other utility services furnished by the City as will produce revenues sufficient to pay into the General Fund in lieu of taxes on account of the City-owned utilities such amount as may be established by the City Council; and

WHEREAS, Article V, Section 10, of the City Charter authorizes the City Council to transfer by ordinance any unexpended and unencumbered appropriated amount or portion thereof from one fund or capital project to another fund or capital project, provided that the purpose for which the transferred funds are to be expended remains unchanged; the purpose for which the funds were initially appropriated no longer exists; or the proposed transfer is from a fund or

capital project in which the amount appropriated exceeds the amount needed to accomplish the purpose specified in the appropriation ordinance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS as follows:

Section 1. That the City Council, hereby amends the Biennial Budget to reflect the following changes and adopts said Biennial Budget as amended by the 2016 Budget Revisions:

2016 Proposed Appropriations

	<u>Existing</u>	<u>Amount of Adjustment</u>	<u>As Amended</u>
GENERAL FUND	\$129,111,563	\$4,259,430	\$133,370,993
<u>ENTERPRISE FUNDS</u>			
Golf	\$3,372,848	\$147,294	\$3,520,142
Light & Power			
Operating Total	\$136,366,109	\$460,568	\$136,826,677
Capital Projects:			
Art in Public Places	70,476	\$0	70,476
Major Duct Banks and Circuits Funding Increase		4,950,000	4,950,000
Capital Projects Total	<u>70,476</u>	<u>4,950,000</u>	<u>5,020,476</u>
Total Light & Power	<u>\$136,436,585</u>	<u>\$5,410,568</u>	<u>\$141,847,153</u>
Storm Drainage			
Operating Total	\$11,308,810	\$64,596	\$11,373,406
Capital Projects:			0
Art in Public Places	35,700		35,700
Cooper Slough and Boxelder Basins	350,000		350,000
Stormwater Basin Improvements	2,500,000		2,500,000
Stormwater Developer Repays	100,000		100,000
Stormwater Drainage System Improvements	370,000		370,000
Stormwater Master Plan	275,000		275,000
Stream Restoration	700,000		700,000
Capital Projects Total	<u>4,330,700</u>		<u>4,330,700</u>
Total Storm Drainage	<u>\$15,639,510</u>	<u>\$64,596</u>	<u>\$15,704,106</u>
Wastewater			
Operating Total	\$18,307,774	\$104,920	\$18,412,694
Capital Projects:			
Art in Public Places	78,035		78,035
Collection System Replacement	1,602,000		1,602,000
Ultra-Violet Disinfection System	5,900,000		5,900,000
Water Reclamation Replacement Program	301,500	3,465,000	3,766,500
Capital Projects Total	<u>7,881,535</u>	<u>3,465,000</u>	<u>11,346,535</u>
Total Wastewater	<u>\$26,189,309</u>	<u>\$3,569,920</u>	<u>\$29,759,229</u>
Water			
Operating Total	\$25,797,076	\$113,481	\$25,910,557
Capital Projects:			

Art in Public Places	148,400		148,400
Chlorine Contact Basin	9,720,000		9,720,000
Water Distribution System Replacement	2,300,000		2,300,000
Water Meter Replacement & Rehabilitation	800,000		800,000
Water Production - Energy Optimization	300,000		300,000
Water Production Replacement Program	1,581,182		1,581,182
Water Source of Supply Replacements	750,000		750,000
Capital Projects Total	<u>15,599,582</u>	<u>0</u>	<u>15,599,582</u>
Total Water	<u>\$41,396,658</u>	<u>\$113,481</u>	<u>\$41,510,139</u>
TOTAL ENTERPRISE FUNDS	<u>\$223,034,910</u>	<u>\$9,305,859</u>	<u>\$232,340,769</u>
<u>INTERNAL SERVICE FUNDS</u>			
Benefits	\$25,335,636	\$2,737,614	\$28,073,250
Data & Communications	10,520,742	207,884	10,728,626
Equipment	12,235,244	32,988	12,268,232
Self Insurance	3,547,205	614,340	4,161,545
Utility Customer Service & Administration	<u>17,306,739</u>	<u>135,692</u>	<u>17,442,431</u>
TOTAL INTERNAL SERVICE FUNDS	<u>\$68,945,566</u>	<u>\$3,728,518</u>	<u>\$72,674,084</u>
<u>SPECIAL REVENUE & DEBT SERVICE FUNDS</u>			
Capital Improvement Expansion	\$2,329,828	\$1,100,000	\$3,429,828
Capital Leasing Corporation	4,619,279		4,619,279
Cemeteries	644,195	23,577	667,772
Conservation Trust			
Operating Total - Administration & Parks Maint	\$281,570		\$281,570
Capital Projects:			
Trail Acquisition/Development	<u>1,188,664</u>		<u>1,188,664</u>
Capital Projects Total	<u>1,188,664</u>	<u>0</u>	<u>1,188,664</u>
Total Conservation Trust	<u>\$1,470,234</u>	<u>\$0</u>	<u>\$1,470,234</u>
Cultural Services & Facilities			
Operating Total	\$3,889,319	\$32,302	\$3,921,621
Capital Projects - Art in Public Places	<u>50,815</u>		<u>50,815</u>
Total Cultural Services & Facilities	<u>\$3,940,134</u>	<u>\$32,302</u>	<u>\$3,972,436</u>
General Employees' Retirement	\$4,127,950		4,127,950
Keeping Fort Collins Great			
Operating Total	\$23,839,384	\$1,141,210	\$24,980,594
Capital Projects:			
City Bridge Program	2,092,592		2,092,592
Lemay/Vine Intersections	500,000		500,000
Lincoln Plan Neighborhood	176,000		176,000
Pedestrian Sidewalks/ADA	150,000		150,000
Additional Bus Stop Imp for ADA Accessibility	0	275,000	275,000
Capital Projects Total	<u>2,918,592</u>	<u>275,000</u>	<u>3,193,592</u>
Total Keeping Fort Collins Great	<u>\$26,757,976</u>	<u>\$1,416,210</u>	<u>\$28,174,186</u>
Museum	\$1,055,229	\$12,566	\$1,067,795
Natural Areas	11,366,467	180,317	11,546,784
Neighborhood Parkland Fund			

Operating Total - Administration	\$488,270		\$488,270
Capital Projects:			
New Park Site Development	400,000		400,000
New Park Site Acquisition	300,000		300,000
Rosborough Park	110,000		110,000
Trailhead Park	300,000		300,000
Capital Projects Total	<u>1,110,000</u>		<u>1,110,000</u>
Total Neighborhood Parkland	<u>\$1,598,270</u>		<u>\$1,598,270</u>
Parking	\$2,480,368	\$70,278	\$2,550,646
Perpetual Care	20,311		\$20,311
Recreation	6,856,477	82,472	6,938,949
Sales & Use Tax	7,569,302	288,523	7,857,825
Street Oversizing	2,640,738		2,640,738
Timberline/Prospect SID	54,000		54,000
Transit Services	13,604,480	89,084	13,693,564
Transportation Services	16,436,787	7,898,203	24,334,990
SPECIAL REVENUE & DEBT SERVICE FUNDS	<u>\$107,572,025</u>	<u>\$11,193,532</u>	<u>\$118,765,557</u>
<u>CAPITAL PROJECTS FUND</u>			
Operating Total	230,098		230,098
General City Capital Projects:			
City Bridge Program	207,408		207,408
Northeast Community Park	450,000		450,000
Railroad Crossing Replacement	100,000		100,000
Southeast Community Park	1,200,000		1,200,000
Traffic Calming	400,000		400,000
Prospect Road and College Avenue Intersection Imp	0	2,700,000	2,700,000
Southeast Comm Park - Water Rights & Construction	0	1,100,000	1,100,000
Total General City Capital Projects	<u>\$2,357,408</u>	<u>\$3,800,000</u>	<u>\$6,157,408</u>
TOTAL CAPITAL PROJECTS FUND	<u>\$2,587,506</u>	<u>\$3,800,000</u>	<u>\$6,387,506</u>
TOTAL CITY FUNDS	<u>\$531,251,570</u>	<u>\$32,287,339</u>	<u>\$563,538,909</u>

Section 2. That there is hereby appropriated out of the revenues of the City, for the fiscal year beginning January 1, 2016, and ending December 31, 2016, the sum of FIVE HUNDRED SIXTY-THREE MILLION FIVE HUNDRED THIRTY-EIGHT THOUSAND NINE HUNDRED NINE DOLLARS (\$563,538,909) to be raised by taxation and otherwise, which sum is deemed by the City Council to be necessary to defray all expenditures of the City during said budget year, to be divided and appropriated for the purposes shown in Section 1 above.

Section 3. Mill Levy.

a. That the 2016 mill levy rate for the taxation upon each dollar of the assessed valuation of all the taxable real property within the city of Fort Collins as of December 31, 2015, shall be 9.797 mills, which levy represents the amount of taxes for City purposes necessary to provide for payment during the aforementioned budget year of all properly authorized

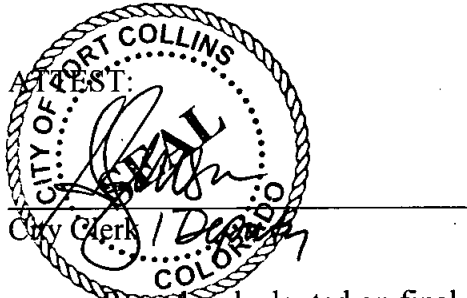
expenditures to be incurred by the City, including interest and principal of general obligation bonds.

b. That the City Clerk shall certify this levy of 9.797 mills to the County Assessor and the Board of Commissioners of Larimer County, Colorado, in accordance with the applicable provisions of law, as required by Article V, Section 5, of the City Charter.


Introduced, considered favorably on first reading, and ordered published this 3rd day of November, A.D. 2015, and to be presented for final passage on the 17th day of November, A.D. 2015.



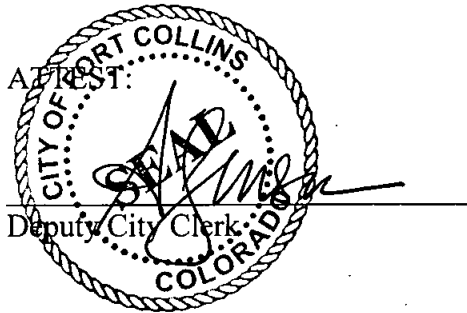
Mayor



Passed and adopted on final reading on the 17th day of November, A.D. 2015.



Mayor



ORDINANCE NO. 067
OF THE COUNCIL OF THE CITY OF FORT COLLINS, COLORADO
EX-OFFICIO THE BOARD OF DIRECTORS OF GENERAL IMPROVEMENT
DISTRICT NO. 1, DETERMINING AND FIXING THE MILL LEVY FOR THE GENERAL
IMPROVEMENT DISTRICT NO. 1 FOR THE FISCAL YEAR 2016;
DIRECTING THE SECRETARY OF THE DISTRICT TO CERTIFY SUCH LEVY
TO THE BOARD OF COMMISSIONERS OF LARIMER COUNTY;
AND MAKING THE FISCAL YEAR 2016 ANNUAL APPROPRIATION

WHEREAS, City of Fort Collins General Improvement District No. 1 (the "GID") in Fort Collins, Colorado, has been duly organized in accordance with the ordinances of the City and the statutes of the State of Colorado; and

WHEREAS, the GID staff has considered the amount of money to be raised by a levy on the taxable property in the GID and recommends that a levy of 4.924 mills upon each dollar of the assessed valuation of all taxable property within the limits of the GID is required during 2016 to pay the cost of operating the GID; and

WHEREAS, the GID staff estimates a levy of 4.924 mill will result in \$280,000 of revenue; and

WHEREAS, the amount of this proposed mill levy is not an increase over prior years so that prior voter approval of the levy is not required under Article X, Section 20 of the Colorado Constitution; and

WHEREAS, C.R.S. Section 39-5-128(1) requires certification of any tax levy to the Board of County Commissioners no later than December 15 of each year; and

WHEREAS, additional revenue is collected by the GID from such sources as the automobile ownership tax, ad valorem taxes, and interest earnings and that revenue for 2016 is anticipated to be \$33,000; and

WHEREAS, the City Council, acting as the ex-officio Board of Directors of the GID, desires to appropriate the necessary funds for operating costs and capital improvements of the GID for the fiscal year beginning January 1, 2016, and ending December 31, 2016; and

WHEREAS, in 2014, the City Council previously approved in Ordinance No. 153, 2014, the GID's budget for the period beginning January 1, 2015 and ending December 31, 2016, which budget remains unchanged for 2016.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF FORT COLLINS, Ex-Officio the Board of Directors of City of Fort Collins General Improvement District No. 1, as follows:

Section 1. That, for the purpose of providing the necessary funds to meet the expenses to be incurred in the General Improvement District No. 1 in 2016, 4.924 mills is hereby levied upon each dollar of the assessed valuation of all taxable property within the General Improvement District No.1 as of December 31, 2015.

Section 2. That the City Clerk is hereby designated as the Secretary of the General Improvement District No. 1 and is hereby authorized and directed to certify such mill levy to the Board of Larimer County Commissioners as provided by law.

Section 3. That the City Council, acting ex-officio as the Board of Directors of City of Fort Collins General Improvement District No. 1, hereby appropriates out of the revenues of General Improvement District No. 1 for the fiscal year beginning January 1, 2016, and ending December 31, 2016, the sum of ONE HUNDRED NINTEY THREE THOUSAND EIGHT HUNDRED SEVENTY SEVEN DOLLARS (\$193,877) to be raised by taxation and additional revenue to be expended for the authorized purposes of the General Improvement District No.1.

Introduced, considered favorably on first reading, and ordered published this 3rd day of November, A.D. 2015, and to be presented for final passage on the 1st day of December, A.D. 2015.





Mayor, Ex Officio President

ATTEST:



City Clerk, Ex Officio Secretary

Passed and adopted on final reading on the 1st day of December, A.D. 2015.





Mayor, Ex Officio President

ATTEST:



City Clerk, Ex Officio Secretary

RESOLUTION NO. 078
OF THE BOARD OF COMMISSIONERS OF THE
FORT COLLINS URBAN RENEWAL AUTHORITY
ADOPTING THE 2016 BUDGET FOR THE FORT COLLINS
URBAN RENEWAL AUTHORITY

WHEREAS, the Fort Collins Urban Renewal Authority (the "URA") was created on January 5, 1982, by City Council's adoption of Resolution 1982-010, which resolution designated the City Council as the Board of Commissioners ("Board") of the Authority; and

WHEREAS, the URA operates to eliminate blight and prevent the spread of blight within the urban renewal area in accordance with the Colorado Urban Renewal Law, C.R.S. Section 31-25-101. et seq.; and

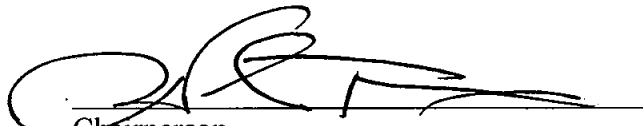
WHEREAS, the URA has considered a proposed budget for fiscal year 2016 and the Board wishes to adopt it.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE FORT COLLINS URBAN RENEWAL AUTHORITY as follows:

Section 1. That the budget shown on Exhibit "A" attached hereto and incorporated herein by this reference, is approved and the amounts stated therein are appropriated for fiscal year 2016.

Section 2. That the Chief Financial Officer of the City, ex officio the Financial Officer of the URA, is hereby directed to file a certified copy of the attached budget with the office of the Division of Local Government, Department of Local Affairs, State of Colorado.

Passed and adopted at a regular meeting of the Board of Commissioners of the Fort Collins Urban Renewal Authority this 17th day of November A.D. 2015.


Chairperson



**URBAN RENEWAL AUTHORITY
NORTH COLLEGE DISTRICT
2016 BUDGET**

North College Urban Renewal Plan Area

Estimated Revenue:	2016	Original 2016	Delta	Explanation
Tax Increment Collections	\$1,451,855	\$1,273,169	\$178,686	Updated Revenue per Larimer County
Interest on Investments	\$5,001			
Interest from Rocky Mountain Innosphere Loan	\$80,664	\$85,665	\$0	
Total estimated Revenue for the URA	\$1,537,520			
Expenses:				
Operations	\$286,133	\$280,114	\$6,019	Operations Cost Updated due to 2% fee paid to Larimer county (higher revenue = higher fee)
Total Operational Costs	\$286,133			
Annual Debt Service Payments				
2013 Bond Payment	\$945,863			
Rocky Mountain Innosphere Interest	\$132,598			
Total Debt Service Payments	\$1,078,461	\$1,078,461	\$0	
Fund 800 2016 Budget	\$1,364,594			

**URBAN RENEWAL AUTHORITY
PROSPECT SOUTH DISTRICT
2016 BUDGET**

Midtown Urban Renewal Plan Area (Prospect South TIF District)

Estimated Revenue:	2016	Original 2016	Delta	Explanation
Tax Increment Collections	\$449,859	\$381,394	\$68,465	Updated Revenue per Larimer County
Interest on Investments	\$326	\$326	\$0	
Total estimated Revenue for the URA	\$450,185			
Expenses:				
Operations	\$8,997	\$7,628	\$1,369	Operations Cost Updated due to 2% fee paid to Larimer county (higher revenue = higher fee)
Developer Payback	\$11,762	\$11,762	\$0	
Project Storefront	\$0			
Total Operational Costs	\$20,759			
Annual Debt Service Payments				
Capstone	\$274,325			
Prospect Station	\$17,459	\$291,784	\$0	
Revenue Sharing with City (Capstone)	\$73,318	\$39,087	\$34,231	Revenue sharing is 50%, higher revenue = higher sharing
Total Debt Service Payments	\$365,102			
Fund 801 2016 Budget	\$385,861			

**URBAN RENEWAL AUTHORITY
FOOTHILLS DISTRICT
2016 BUDGET**

Midtown Urban Renewal Plan Area (Foothills TIF District)

	<u>2016</u>	<u>Original 2016</u>	<u>Delta</u>	<u>Explanation</u>
Estimated Revenue:				
Tax Increment Collections	\$1,139,145	\$3,222,600	\$2,083,455	Revenue lower due to delayed timing of mall and updated payment schedule (fiscal years do not align between City/Agreement)
Interest on Investments	\$0			
Total estimated Revenue for the URA	<u>\$1,139,145</u>			
Expenses:				
Annual Debt Service Payments				100% of profit is currently being returned
Foothills Metro District Bond	\$1,139,145	\$3,222,600	\$2,083,455	
Total Debt Service Payments	<u>\$1,139,145</u>			
Fund 803 2016 Budget	<u>\$1,139,145</u>			

2016 Budget Revision Requests - By Funding Source

Fund	Adjustment Requested	Ongoing \$	Reserves \$	Total \$	
General Fund	• Prospect Road and College Avenue Intersection Improvements	0	1,100,000	1,100,000	
	• Increase to Claims Settlement Account within the Self Insurance Fund	0	600,000	600,000	
	• Annual Operations for the Community Recycling Center (CRC)	325,000	0	325,000	
	• Total Rewards Strategy: Career Architecture and Pay Structure	0	275,000	275,000	
	• Legal Staffing Enhancements and Strategic Planning	162,000	0	162,000	
	• Chief Human Resources Officer Position	113,957	0	113,957	
	• Parks Division Competitive Hourly Wages	110,000	0	110,000	
	• Nature in the City Implementation (Contractual FTE)	78,089	0	78,089	
	• Climate Action Plan: Business Planning for Strategic Initiatives and Public-Private Partnership	0	75,000	75,000	
	• City Clerk Licensing Coordinator	74,617	0	74,617	
	• Emergency Services Dispatcher	70,475	0	70,475	
	• Neighborhood Services Strategic Plan and Implementation of Neighborhood Districts	0	67,000	67,000	
	• Climate Action Plan - Energy Code Performance Program	67,000	0	67,000	
	• Aircraft Rescue and Firefighting (ARFF) for Fort Collins-Loveland Airport			23,800	23,800
	• Benefits Adjustments	1,042,492	0	1,042,492	
	Total General Fund		\$2,043,630	\$2,140,800	\$4,184,430
	KFCG Fund				
	<i>Fire & Emergency</i>	• KFCG - Fire Reserves for PFA	0	483,219	483,219
	<i>Parks & Recreation</i>	• Spring Canyon Playground Surfacing Replacement	0	208,000	208,000
	<i>Police</i>	• Police Property and Evidence Technician	73,726	0	73,726
<i>Other Community Priorities</i>	• Homelessness Initiative - Street Outreach Pilot Program	0	80,000	80,000	
<i>Other Community Priorities</i>	• Climate Action Plan - Communication and Engagement Platform Design & Implementation	0	125,000	125,000	
<i>Other Transportation</i>	• Additional Bus Stop Improvements for ADA Accessibility (contractual FTE)	76,663	198,337	275,000	
<i>Other KFCG Designations</i>	• Benefits Adjustments	171,265	0	171,265	
Total KFCG Fund		\$321,654	\$1,094,556	\$1,416,210	
Transportation	• Renewal of 1/4 Cent Street Maintenance Tax	7,688,825	0	7,688,825	
	• Benefits Adjustments	209,378	0	209,378	
	Total Transportation Services Fund	\$7,898,203	\$0	\$7,898,203	
Parking	• Harmony Park and Ride - Parking Enforcement Officer	60,000	0	60,000	
	• Benefits Adjustments	10,278	0	10,278	
	Total Other Funds	\$70,278	\$0	\$70,278	
Benefits	• Chief Human Resources Officer Position	28,319	0	28,319	
	• Benefits Adjustments	2,700,000	0	2,700,000	
	Total Benefits Funds	\$2,728,319	\$0	\$2,728,319	
Light & Power	• Major Duct Banks and Circuits Funding Increase	0	5,000,000	5,000,000	
	• Climate Action Plan - Energy Code Performance Program	52,000	15,000	67,000	
	• Climate Action Plan: Business Planning for Strategic Initiatives and Public-Private Partnership	0	50,000	50,000	
	• Benefits Adjustments	226,568	0	226,568	
	Total Light & Power Fund	\$278,568	\$5,065,000	\$5,343,568	
Wastewater	• Climate Action Plan - Water Reclamation Biogas to Co-Gen	0	3,500,000	3,500,000	
	• Climate Action Plan: Business Planning for Strategic Initiatives and Public-Private Partnership	0	25,000	25,000	
	• Benefits Adjustments	44,920	0	44,920	
	Total Wastewater Fund	\$44,920	\$3,525,000	\$3,569,920	
Water	• Benefits Adjustments	113,481	0	113,481	
Stormwater	• Benefits Adjustments	64,596	0	64,596	
Capital Expansion	• Southeast Community Park - Water Rights & Construction Costs	0	1,100,000	1,100,000	
Golf	• Collindale Golf Course Irrigation Control Software Upgrade	0	30,000	30,000	
Capital Projects (BCC)	• Prospect Road and College Avenue Intersection Improvements	0	1,600,000	1,600,000	
Data and Comm	• IT Open Data Portal - First Phase Implementation	60,000	40,000	100,000	
Various	• Benefits Adjustments	837,811	0	837,811	
	Total Other Funds	\$1,075,888	\$2,770,000	\$3,845,888	
		TOTAL \$14,461,460	\$14,595,356	\$29,056,816	

2016 Budget Adjustments

Packages and Offers

Budget Revision Year: 2016

ALL OUTCOMES

Department Charges - Medical Premiums

2016 - \$2,720,789

"The City is taking action to address increasing medical trends by consolidating to a single medical plan, and adjusting both employer-paid and employee premiums.

This Budget Revision Request presumes the following plan changes:

- Consolidate to a single PPO plan
- Employer share of premiums increase by 8%
- Employee contributions increase between 0-31%, depending on the coverage elected

The budgeted annual employer-paid premium for full-time employees is \$9,300. The recommended annual employer-paid premium is \$9,930. The cost associated with the recommended change for Classified and Unclassified employees totals \$862,949, and is spread across all City funds in which employees are budgeted.

NEIGHBORHOOD LIVABILITY AND SOCIAL HEALTH

Homelessness Initiatives - Street Outreach Pilot Program

2016 - \$80,000

As we continue to work with Homeward 2020 and other community service agencies, we recognize the need for collaborative and innovative programs to address ongoing homeless issues.

Purpose of Offer & Why:

- Pilot program for a collaborative Street Outreach Program.
- Specific partners include: Fort Collins Police Services and Social Sustainability Department, Downtown Development Authority, Homeward 2020, Homeless Gear, Catholic Charities, and SummitStone Mental Health Partners.
- Best practice model identified as a priority strategy by Homeward 2020.
- Part of a multi-pronged approach to provide services to those in need while effectively decreasing the issues and concerns in downtown business areas.

How It Will Work:

- City funding would provide "seed money" to get the program up and running as a pilot. If successful, the City would be a partner - not sole funder - of this program. Funding from the other partners, through stakeholder contributions and fundraising, would be expected for ongoing operation.
- Homeward 2020 would conduct a selection process to identify the administrator of the program.
- Funding would cover two full-time administrators who would oversee volunteers and coordinate with the partners (employed by administrator, not the City).
- The Outreach Team would be available 7 days per week, and would proactively go out to areas where people experiencing homelessness spend time (especially downtown) and respond to calls from businesses or citizens, saving Police resources for criminal issues. • The Team would provide a range of services to people with a focus on assisting persons with psychiatric disabilities,

individuals dealing with substance abuse, homelessness, and other unmet social service needs including assessment, support, and active referral.

The program directly supports: reducing anxiety of merchants, increased communication, connecting people with services, building relationships, and monitoring status of services.

Neighborhood Services Strategic Plan and Implementation of Neighborhood Districts

2016 - \$67,000

In an effort to respond to direction given from the City Manager's office to implement a best-practice neighborhood districts/associations model, as well as to support the City's Strategic Objectives related to Community and Neighborhood Livability, this offer funds efforts that will result in a city-wide 5-year Strategic Plan for city neighborhoods that will focus on fostering positive and respectful neighbor relationships, open communication, conflict resolution, and on maintaining and enhancing attractive neighborhoods through city services. Individual components of this effort will include:

- 1) A city-wide community engagement study to identify how community members currently engage with the City and to define any gaps that exist in how citizens would prefer to engage or in under-served or under-represented populations that do not or minimally engage (best practice identified as part of our travel and research done for the neighborhood districts project);
- 2) A review of the existing Neighborhood Services division to explore current programs and services delivered and to identify areas of change and/or improvement needed;
- 3) Definition of and implementation strategies for a best-practice neighborhood districts model; and
- 4) A work plan and action steps for moving forward to accomplish the goals identified through these efforts.

Our goal is to provide meaningful, relevant, and progressive programs and services that make a difference in the lives of our residents and result in strong neighborhood ties and community support, increased engagement and collaboration, increased access to the City, resolution of conflict and repairing harms done, and in beautiful and attractive neighborhoods. The strategic plan requested, as well as the resulting work plan, are an essential piece to this and will enhance the quality of life for Fort Collins' citizens.

CULTURE AND RECREATION

Southeast Community Park - Water Rights & Construction

2016 - \$1,100,000

Southeast Community Park is a proposed 54 acre community park located at the intersection of Ziegler and Kechter. The park is currently scheduled to be constructed in 2016 with an anticipated opening in 2017. Construction costs remain very volatile, and have increased dramatically over the last few years, resulting in the need for more funding for the project. This request is for an appropriation of 1.1 million from the Capital Expansion Fund/ Community Parkland reserves to provide the necessary funding for the park and additional irrigation water shares. There is approximately 4.3 million currently in Community Parkland reserves.

Collindale Golf Course Irrigation Control Software Upgrade

2016 - \$30,000

This offer requests the use of an unanticipated increase in reserves in the Golf Fund at the end of 2014 to be used to upgrade the Collindale irrigation control software system. The new system will save 6 to

8 million gallons of water per year, save wear and tear on pumps, reduce electricity costs and increase control over the irrigation system.

Utilities Capital Project: Art in Public Places - Light & Power **2016 - \$50,000**

In accordance with City ordinance, 1% of applicable Light & Power capital construction budgets are allocated for Art in Public Places (APP). Collaborations between the Utilities Department and the Art in Public Places Program leverage resources, transform the equipment, and expand educational outreach into the community. As an example, the APP Transformer Cabinet Mural project is a collaborative graffiti abatement project that brings art into the community. To date, 164 cabinets have been completed. In addition, APP is currently working with Utilities/Light & Power to create educational art elements that will be placed in the Fort Collins Museum of Discovery exhibit floor.

Parks Division Competitive Hourly Wages **2016 - \$110,000**

The Parks Division hourly staff is a necessity for maintaining the City's parks, trails, facilities and downtown core area. Hourly staff contributes approximately 110,000 hours per year in labor or 58% of total hours worked for the Parks Division. The starting wage for a Parks hourly worker is \$9.00 per hour. During 2015 the number of applicants and quality workers applying for positions has diminished significantly. There has been a 54% decrease in applicants, the number of failed drug tests has increased from 5 failed tests so far in 2015 compared to 6 failures over the previous two years. The number of hourly employees returning has decreased by 31% in 2015. Hourly employees are leaving Parks for full time positions with other City departments, PSD, and private businesses. The wage rate Parks is able to pay is not keeping up with other departments within the City or the business community. Natural Areas Maintenance Worker has a starting wage of \$11.00/hour and Utility Grounds Worker has a starting wage of \$9.50/ hour. Walmart's starting wage is now \$10.00/hour, McDonald's average wage is over \$10.00/hour and Costco's average wage is \$20.00/hour. With all the new retail businesses and the new mall being completed later in 2015, the competition for hourly employees will only increase. This offer requests additional funding to raise the starting wage within the Parks Division to \$10.00/hour in order to attract and retain quality hourly staff.

Spring Canyon Playground Surfacing Replacement **2016 - \$208,000**

Spring Canyon playground, Fort Collins' premier play space, was built in 2007. Part of what makes this playground so unique is the accessible poured-in-place surfacing throughout the playground. In a typical playground, poured-in-place surfacing has a life span of approximately 10 years. However, with Spring Canyon being our most popular playground in the city, the surfacing is reaching the end of its life span much earlier than expected. The high use has accelerated the wear of the surfacing causing cracks and holes to form in the surfacing. The areas where the cracks and holes have formed are subject to an increase in the amount of vandalism to the surfacing itself. This unforeseen wear and vandalism are currently affecting proper and safe impact attenuation of the surfacing. Parks has patched the worn and vandalized spots in many places, but this is causing inconsistencies in the surfacing which also contributes to a decline in the impact attenuation. The wet weather this spring along with some localized flooding in the area has also caused some of the subsurface to move and wash away contributing to a decline in the impact attenuation in some areas. Proper impact attenuation is important in preventing serious head injuries in playgrounds. This request is for funding to remove and replace existing sub-base where necessary and complete removal and replacement of the poured-in-place surfacing in both play areas.

Funding for the Parks lifecycle program has not increased for new park development since Fossil Creek Community Park was opened in 2003. The current lifecycle budget cannot absorb a project of this magnitude because current funding is needed to address deficiencies in older parks.

2016 Revision APP - Climate Action Plan - Water Reclamation

Biogas to Co-Gen

2016 - \$35,000

On April 18, 1995, City Council adopted legislation creating an Art in Public Places (APP) program for the City. The APP program, as described in the City Code and the APP Guidelines, establishes procedures and guidelines for the acquisition of art and creates a program to ensure that public art is integrated into City construction projects.

One percent of applicable capital construction budgets in the Wastewater Fund are budgeted in this offer for Art in Public Places in accordance with City ordinance.

ECONOMIC HEALTH

Major Duct Banks and Circuits Funding Increase

2016 - \$4,950,000

The backbone of the distribution infrastructure required to serve all commercial and residential customers of the City is a system of primary circuits that are housed in duct banks. While new developments must cover the costs of the infrastructure required to serve them through electric development fees, it is necessary to install duct banks ahead of specific developments because the duct banks serve both existing and new customers. Once a new development requests electric service, the excess capacity of existing cables installed in the duct banks is assessed to determine if it is necessary to add another primary cable to serve the new demand. Installing the duct banks themselves ahead of other utilities being installed ensures adequate space is available in the right of ways.

Recent assessments have determined the need to install several new duct banks so that there is availability to add primary cables to serve anticipated new demands.* These conduit systems, or duct banks, can cost \$425,000 per mile in open or "greenfield" development, and can be close to \$1M per mile in established areas such as the Harmony corridor. Light and Power operations personnel have identified the need for an additional \$5M worth of duct banks to be installed in 2016.

* Focus areas for the new duct banks will include the downtown area and east Harmony Road from Timberline to I-25.

Aircraft Rescue and Firefighting (ARFF) for Fort Collins-Loveland Airport

2016 - \$23,800

Harmony Park and Ride - Parking Enforcement Officer

2016 - \$60,000

The City of Fort Collins Parking Services Department is entering into a funding agreement with the Colorado Department of Transportation (CDOT) to contract for daily parking enforcement at the Harmony Transfer Center (Park and Ride). This provides parking enforcement for CDOT's new inter-regional bus service, "Bustang". All costs for parking enforcement are borne by CDOT. One .75 hourly parking enforcement position is included in this offer. The budget revision provides the funds for 2016 enforcement activities.

ENVIRONMENTAL HEALTH

Annual Operations for the Community Recycling Center (CRC)

2016 - \$325,000

A public collection site for a Community Recycling Center (CRC) for hard-to-recycle-materials is one of the City's strategies for achieving its goal of Zero Waste. A "full-fledged" CRC would entail the following elements:

- Develop CRC at Timberline site

- Move Rivendell Recycling Center to the new location
- Open full-fledged hard-to-recycle-materials collection area with on-site staffing
- Establish funding source for ongoing operations and maintenance expenses

Funding has already been identified and secured to construct the site, should City Council decide to move forward with it.

This offer requests funding to support the operational costs of a Community Recycling Center. In 2015, staff and the potential site operator developed a Profit & Loss (P&L) analysis that applies a set of key assumptions (e.g., number of visits, volume of material collected) and forecast costs to run the facility. Based on these assumptions, the net annual operating expenses could be in the range of \$200-\$400K per year. It was originally envisioned that a private contractor would be able to operate the site and cover operational expenses by charging a small gate fee. However, the market for recyclable commodities has changed recently and City support will be needed to provide this innovative service to the community.

This offer requests \$380,000 in 2016 to cover conservative estimates of net annual operational funding support needed from the City to fund operation of the site.

Providing annual funding for operating the CRC will provide

- social benefits to the community,
- support the culture of recycling that is critical to achieving progress on zero waste goals and the Climate Action Plan Framework,
- preserve the site for the unique opportunities it presents for future development of small scale waste-to-energy or expanded resource recovery, and
- avoid an estimated 2,350 metric tons GHG in the first year, above the current Rivendell GHG benefits.

Climate Action Plan - Energy Code Performance Program

2016 - \$134,000

The purpose of this offer is to provide resources to verify expected performance levels are achieved as the Fort Collins building code is implemented. The offer will provide resources targeting energy code and related building performance compliance at several stages:

- Education (web resources, education and training);
- Permit application review (plans and related submittals);
- Verification of field testing and inspection requirements prior to final approval.

How It Will Work

Recent editions of the model codes have increasingly incorporated building science principles; local amendments have strengthened those changes. This is positive but – with increasingly technical requirements and advanced technologies – the code has become more challenging to enforce.

This offer would help to plug the gap by providing additional expertise and related resources. Expert staff would be added and given separate signoff authority for more technical energy- and building performance-related aspects of permit applications and final approvals. This approach is analogous to existing development and building code processes for stormwater, fire safety and water-conserving landscape requirements.

Expected Outcomes

- Verification of expected performance levels as the Fort Collins building code is implemented. Assuming an overall 5% improvement in building energy performance of new construction (at 2014 levels), this offer would support a reduction of over 700 metric tons of CO2 annually. This would

support reaching 45% of the 2020 reduction estimate for new construction in the CAP Framework Plan.

- Updating of City information resources with current information regarding code requirements related to energy and building performance;
- Education and training of internal and external stakeholders regarding energy and building performance aspects of the codes;
- Maintaining and formalizing the credentialing program for residential mechanical systems design and testing.

Nature in the City Implementation

2016 - \$78,089

To successfully implement the Nature in the City Strategic Plan, this offer requests a contractual Environmental Planner position. In concert with the Planning Department's Senior Environmental Planner, this position will be responsible for leading the implementation of the 49 action items outlined in the Plan and for developing a strategy and initial implementation of the \$3 million approved by the voters in 2014 entitled "Nature in the City Implementation."

Background: In 2015, Council adopted the Nature in the City Strategic Plan, which has a vision of a connected open space network accessible to the entire community that provides a variety of experiences and functional habitat for people, plants, and wildlife. The Plan contains 49 action items, all of which require a collaborative, interdisciplinary coordination to implement. In addition, the voters approved \$3 million in the 2014 ballot to implement Nature in the City over the next ten years, but this funding cannot be used for staff. An anticipated 1.0 FTE was identified in the Implementation section of the plan as necessary to implement many of the action items.

Currently, only one Environmental Planning position exists in the Planning Department. The majority of this position's workload is focused on development review, as these workloads are currently at unprecedented levels. To successfully implement the vision and policies outlined in the Plan, additional staffing is needed.

Climate Action Plan: Business Planning for Strategic Initiatives and Public-Private Partnership

2016 - \$150,000

The primary focus of this offer is to engage external expertise on developing innovative mechanisms for public and private programs and projects, including public private partnerships (PPP) to achieve carbon reduction within Fort Collins.

A major aspect of achieving CAP objectives is developing effective programs to support the capital investment required by the public and private sector. Many of these programs and the associated funding sources will be consumer oriented and come from the private market. However, a number of regulatory, policy, and market barriers exist to achieving the Climate Action Plan objectives. These barriers must be eliminated and/or reduced to develop effective programs for the City, its residents and its business.

- These funds will be used to obtain external expertise to aid in the evaluation, development and implementation of innovative programs and the associated funding sources
- In addition, the funds will be used to support internal/external education and outreach regarding potential programs, identifying and minimizing regulatory or policy barriers to carbon reduction, facilitating connections with existing and/or new capital markets, attracting and fostering private sector investment, optimizing the City's role in PPPs, and consultation on any immediate demonstration projects.
- The funds will be used to further expand the list of other programs and associated funding sources that are either public or private only in nature.

- Finally, the funds will be used to seek external expertise in the development of business plans, marketing plans, and operational plans for proposed projects funded with general fund or utility dollars.
- The City's Innovative Finance CAP Implementation Team (Team) will develop evaluation criteria and processes for use of internal funding mechanisms (i.e., use of General Fund or Utilities dollars).

Climate Action Plan: Communication and Engagement

Platform Design & Implementation

2016 - \$125,000

Purpose of Offer & Why:

- Successful community engagement and clear expansion of financing opportunities including how they align with our community have long been recognized as keys to meeting the goals of the 2015 CAP Framework.
- This offer will develop a Climate Action Engagement Plan, pilot test it, and begin full implementation.

How it Will Work:

The offer will provide four elements of deliverables:

- 1) A one-stop, easily accessible web interface to:
 - keep citizens, stakeholders, and City Council informed of CAP progress and ways to get involved
 - feature a progress-tracking dashboard
 - feature the latest news on CAP implementation and engagement programs and strategies.
- 2) Community Engagement Plan will be developed through discussions with key segments of the community to identify opportunities for engagement and address barriers to engagement, including:
 - City staff,
 - the Fort Collins business community, with special emphasis on key accounts and those already involved in City and Utility conservation programs, and
 - those challenged by issues such as socioeconomic inequities, housing affordability, disabilities and age.
- 3) Pilot test Plan with City employees as proxy for a broader community by:
 - testing CAP messaging that addresses:
 - o What is the CAP
 - o Why Fort Collins is taking on these aspirational CAP goals
 - o Why Fort Collins is the best place to succeed
 - o What each individual can do at work and home to help achieve CAP goals?
 - helping employees understand how to effectively articulate the CAP's ambitious goals to others;
 - helping employees understand how their daily work tasks, projects and programs are positioned to help succeed in reaching these goals;
 - communicate what employees can expect as we move the CAP goals forward;
 - understand the interrelatedness of City's programs, projects and policies with CAP goals.
- 4) Begin implementing the Plan in neighborhoods, with the business community, and with underserved populations.

Climate Action Plan: Water Reclamation Biogas to Co-Gen

2016 - \$3,465,000

This budget revision request for 2016 is for the design/build of a cogeneration and gas conditioning system at the Drake Water Reclamation Facility (DWRF).

Purpose of Offer and Why:

This request is one of four offers responding to City Council and City manager requests for Climate Action Plan (CAP) implementation strategies.

How it Will Work:

Biogas generated from the wastewater treatment process through anaerobic digestion can be fed to a cogeneration system to generate energy and waste heat. Generated electricity would be used on-site, potentially reducing the facility's electrical consumption by approximately 22%. Waste heat generated would be recovered from the system and could be used to offset fuel used for boilers and process systems. In addition recovered heat could be chilled and used for facility cooling which would further reduce our energy consumption and costs.

Expected Outcomes:

This project has been estimated by a third party consultant with a conservative 15 year payback through reduced electrical and natural gas costs. According to the EPA GHG equivalence tables, the estimated annual savings from this project of 2100 metric tons of carbon is equivalent to offsetting the GHG emissions of 300 City of Fort Collins households. If implemented in 2015, this project would move the reduction dial for GHG emissions from 11.5% to 15% for all City municipal operations. It will also move the reduction dial for the City's operational electricity usage from 7% to 13% on the path towards the 20% reduction by 2020. Financially, when implemented, this project will reduce the overall City's municipal operational electricity costs by 5%. This project is aligned with 2014-2015 BFO Pkg. Offer 174.1 and could access funds from this to help minimize financial impact.

HIGH PERFORMING GOVERNMENT

Benefits Fund Unanticipated Expenditures

2016 - \$2,700,000

This Budget Revision Offer requires citywide adjustments to various funds in order to address a significant shortfall in the City's self-insured Benefits Fund. The shortfall has accumulated over the past few years due to a number of factors:

- Medical claims have been increasingly higher than anticipated and budgeted for the past few years
- The Affordable Care Act ("ACA") has required that we bring approximately 240 additional employees onto our Medical Plan
- The City made a strategic decision to subsidize a portion of expected medical claims with Benefits Fund Reserves

Since 2013, the Benefits Fund Reserve has absorbed the additional costs for medical claims and the addition of full-time hourly employees using reserves. As the Benefits Fund Reserve approaches its minimum-required fund balance of \$5 million, the reserve is not sufficient to further cover any additional shortfall, and a course correction is required. This Offer proposes addressing the shortfall through an increase in both employer-paid and employee premiums for 2016.

Total Rewards Strategy: Career Architecture and Pay Structure

2016 - \$275,000

Per Objective 7.2 of the City Strategic Plan, the City is working to improve core Human Resource Systems and develop a total rewards system, which is an approach that clarifies both the value of the total employment package at the City, as well as the expectations of employees working for the City. The Total Rewards vision is that every employee perceive the City of Fort Collins as a great place to work and to be known as the employer of choice to attract, retain, engage, develop and reward employees. Employee attraction and retention is becoming increasingly important; in 2014, the City's turnover rate was 9.35%, an increase of approximately 50% over previous years, and exceeding our target rate of 8%.

In 2014, the City completed a Compensation & Career Progression Study which identified a need to make some significant adjustments to the City's compensation system, job description and analysis structure, and performance management process. This offer seeks to continue the multi-year project in partnership with a consultant who will:

- Design Career Architecture
- Build Job Leveling Guides
- Market Analysis and Pricing
- Design Base Pay Program
- Design Incentive Pay Program

Chief Human Resources Officer Position

2016 - \$142,276

The City is a service-delivery organization, and as such, managing our human capital is critical to our overall success. Traditionally, Human Resource Directors have been responsible for the administration of Human Resources (HR) functions. In recent years, organizations have found the need for HR leaders to evolve into more of a strategic influencer role. The City of Fort Collins is no exception.

Currently one of the Assistant City Managers (ACM) is serving in a dual capacity as ACM and acting Chief Human Resources Officer (CHRO). There is no HR Director. Rather, those responsibilities are shared between the acting CHRO and an Assistant HR Director. This model does not provide adequate resource and attention to carry out key HR leadership functions, including:

- Serving as strategic advisor that provides human capital information to help the City achieve its strategic objectives and counsels executive leaders on talent management strategies
- Developing and executing strategic direction for succession planning, talent management, change management, organizational and performance management, training and development, compensation and benefits.
- Providing leadership to ensure that all major HR systems and programs are run efficiently and effectively, and that plans and policies remain in compliance with ever-changing federal, state and local laws.

This position has been identified as a high priority by the Executive Lead Team, as well as Human Resources and City staff. This offer provides funding to hire this critical position, as well as one-time resources for an executive recruiter to assist in finding a highly qualified candidate. This Offer assumes a start date of April 1, 2016. Starting in 2017, ongoing costs for Salary and Benefits will start at approximately \$151,000 rather than \$113,276.

IT Open Data Portal - First Phase Implementation

2016 - \$100,000

The expectations for expanded transparency and improved access to data for the public necessitates that the City improve its online offerings. In addition, there has been significant maturation in the technology available to meet the increasing demands for transparency and data access, which has also resulted in growing expectations for the City's data to be available through a variety of means, devices and formats, internally as well as externally.

This request would provide the City with the opportunity to implement the first phase of an Open Data Portal that could be expanded to meet the full expectations and needs of the community. The software subscription/licensing costs are estimated to be approximately \$60,000 per year for an Open Data Portal platform. An additional \$40,000 is requested to facilitate the implementation of the portal platform, which would include consulting services to train and assist staff in the process of configuration of the portal and initial data preparation and loading.

The implementation of the first phase of an Open Data Portal platform is expected to be accomplished with existing staff and would target data sets that have already been prepared and developed for sharing with the public, such as the data used within the City's OpenBook environment. Development of the platform to share a large number of data sets from across the organization and to fully exploit the advanced features and modules available in robust open data platforms will likely require further licensing and maintenance costs and possibly additional staff resources.

Increase to Claims Settlement Account within the Self Insurance Fund

2016 - \$600,000

During 2015, higher than anticipated payouts on claims over this and previous years occurred from substantial legal fees and claims settlements. The Colorado Oil & Gas case at \$184,000, ACLU Case at \$134,000, a recent citizen settlement of \$113,000, the deductible on two trucks, and several high dollar workers compensation cases from previous years paid in 2014 and 2015 are examples. The budgeted amount of \$1,275,000 in 2016, based upon our experience in 2015 and previous years, will not be adequate to cover 2016 losses and all claim payments incurred in 2016 regardless of their year of occurrence. The projection is based upon a review of 5 years plus current year to date claims information as well as external actuarial reports. As an internal services department, revenue in the form of department allocations, is not adequate to cover claim payments which will be addressed in the next budget cycle. In 2014, a supplemental appropriation late in the year of \$610,000 was required and it is anticipated a similar supplemental appropriation may be required in 2015.

Historically, additional appropriations for claims has been supported by available fund balance within the Self Insurance Fund. An increase in the actuarial liability performed by Milliman of \$750,000 due to higher claims in previous years' experience, the prior year supplemental appropriation and the additional legal and claims settlements over the past several years has reduced the Risk fund to the point that there is no longer available fund balance to support the higher claims we are experiencing.

In the 2013 and 2014 budget, funding from the General Fund to the Self Insurance Fund was reduced by \$500,000 given the fund balance available within the Self Insurance Fund. Given the recent high level of claims payments, the funding from the General Fund needs to be restored. It is anticipated the inter-department rates will be adjusted to generate enough revenue to maintain the Self Insurance Fund.

Legal Staffing Enhancements and Strategic Planning

2016 - \$162,000

Significant changes in the City Attorney's Office (CAO) over the past year have highlighted the need for client-service related capacity building measures for CAO legal and legal support staff.

- 1) Added Paralegal Support. An additional paralegal to enable further progress on development of systems and operational efficiencies and to fully support the new staffing structure of the CAO, as well as the development of performance metrics and the generation of data to support them. Total cost is \$110,000; \$38,558 is one time for 2016 (including startup costs and related office space modifications) and \$71,442 would be the cost of total compensation and regular operating expenses.
- 2) Professional Development/Training for Legal Staff. This funding would allow for increased group skills training and other training resources to increase and maintain legal expertise and practice skills for attorneys and legal support staff. Included would be increased training resources needed to maintain and enhance legal expertise in evolving areas of law, such as regulation of marijuana, first amendment jurisprudence, and environmental permitting and regulation, as well as new areas of policy interest to the City, and new practice methods tools. Total cost is \$17,000.
- 3) Law Clerk/Legal Intern Funding. This funding would provide hourly contractual compensation to allow the CAO to compete for law clerks and law student interns to provide legal research support to the attorneys throughout the year. CAO efforts to attract law student interns have been met with little interest in light of the costs of relocating or commuting to Fort Collins. This is a very cost-effective means of supplementing the capacity of the CAO and enables prompter and fuller responses to legal questions as they arise. Funds from vacancy savings in 2015 have been used for this purpose in 2015. It is not expected that similar vacancies will occur in 2016. Total cost \$35,000.

City Clerk Licensing Coordinator**2016 - \$74,617**

This position is requested to adequately resource medical/retail marijuana licensing functions, and to supplement resources currently devoted to liquor licensing.

Medical marijuana licensing was added to the duties of the Chief Deputy City Clerk in 2010. Retail marijuana licensing was added in 2014. Both are extremely time consuming, and have severely impacted the essential duties of the Chief Deputy. This position would relieve the Chief Deputy of the majority of the tasks associated with marijuana licensing, with oversight and review by the Chief Deputy.

As workload allows, this position will also assist with liquor licensing functions and be fully trained to handle liquor licensing in the absence of the Deputy City Clerk. Currently, there is no backup for the Deputy City Clerk on liquor licensing processes. Liquor licensing tasks will be supervised by the Deputy City Clerk.

Funding this position will improve service to marijuana business owners who are currently waiting as much as nine months to have their applications processed and approved. It will provide applicants and licensees with a staff person dedicated to their needs -- one that is more accessible than the Chief Deputy. The new FTE will be able to focus on becoming familiar with the multitude of laws and regulations, streamlining and documenting licensing processes, and participating in staff teams. The new FTE will also be able to develop a strong relationship with the Police Services officer assigned to marijuana, which will come on board in late 2015.

2014 revenue from marijuana application and licensing fees exceeded \$84,000. Sales tax revenue for medical marijuana was over \$227,000 in 2014. Retail marijuana generated over \$138,000 in sales tax revenue in the last two quarters of 2014.

SAFE COMMUNITY

Emergency Services Dispatcher**2016 - \$70,475**

Earlier this year Poudre Fire Authority completed contract negotiations with University Health/Poudre Valley Hospital (PVH) for dedicated ambulance services for the City of Fort Collins and the Poudre Fire Authority district. Within this agreement emergency dispatching services with Fort Collins 911 was outlined and an additional agreement between The City of Fort Collins and PVH was completed. Currently the agreement for dispatch services is being circulated for signatures.

In the agreement, PVH has agreed to fund a 1.0 FTE Emergency Services Dispatcher beginning in 2016. This agreement will automatically renew each succeeding year through December 31, 2021 or until modified.

The 1.0 FTE is necessary for the dispatch center to continue to maintain service levels for PVH and the community. The position of Emergency Services Dispatcher is critical to the organization as this position is responsible for handling and triaging incoming 911 telephone calls, non-emergency telephone calls as well as dispatching field units to calls for service. Additionally, the Emergency Services Dispatcher is trained in CPR and can provide emergency medical instructions to citizens via the Emergency Medical Dispatch (EMD) program and protocols. This provides additional medical related information to responding EMS and Fire personnel based on the condition of the patient.

Police Property and Evidence Technician**2016 - \$73,726**

The deployment of over 60 body-worn video recorders on police officers produces over 200 gigabytes of data per month with retained storage exceeding 2 terabytes. In line with a national movement for safety and accountability, the agency plans to expand the camera program in 2016 and into 2017 with the eventual goal of outfitting every uniformed officer. However, that will cause an immediate need for increased hardware/software support and evidence handling. Body-worn video has an immediate positive impact on safety, accuracy of reporting, and accountability for actions (both officers and citizens).

The Property & Evidence Unit has an immediate need to increase civilian staffing to address this swell of digital evidence (body-worn video, audio, photographs) that must be taken in, labeled, audited, copied, and transferred to other organizations such as the district attorney's office. Hiring and training a technician can take up to one year. Currently, 15,275 of the 81,570 items of FCPS' property/evidence are digital video and one P&E Technician is kept busy with that data. Without this increase in staffing, the proposed expansion of the camera program will have no support.

The Police Property and Evidence Technician costs were obtained from Human Resources. A hiring process for another vacancy will establish an eligibility list, so the position could be filled immediately. This position was requested during the BFO process for the current budget, but fell below the line.

KFCG - Fire Reserves for PFA**2016 - \$275,000**

This offer is being submitted to accelerate Transfort's planned implementation of ADA-accessible bus stops under Building on Basics II from a combined 20 stops per year to 40 stops per year. Based on Community and City Council feedback, implementation of ADA-accessible bus stops need to be prioritized and this offer lays out the framework to accomplish this task.

Based on recent estimates, approximately 330 bus stops in Transfort's service area are not compliant with ADA standards and many of these are located in areas with limited neighborhood sidewalks. Bus stop improvements alone range between \$2,500 to \$30,000 depending on the available public right-of-way (ROW) and other site specific characteristics (an average is estimated at \$10,000 for each stop). Stops on the low end are generally within public ROW and have adjacent neighborhood sidewalks to connect with. Stops on the higher end are in areas with no neighborhood sidewalks and often require negotiations with private property owners before any accessible infrastructure can be installed. The current Capital Improvement Plan assumes the City/Transfort will upgrade 10 of the 20 bus stops planned to be improved each year, which would cost approximately \$100,000. The remaining 10 stops would be upgraded by either private development or by Lamar Advertising Company. The 10 City stop improvements can be accomplished through existing staffing levels for both Transfort Project Management and Engineering's Inspector Staff workloads.

This offer provides funding to increase the number of bus stop improvements to approximately 40 stops in 2016 - a 50% increase to the current Capital Improvement Plan. Funding would flow directly to infrastructure improvements and to the hiring of a full-time contractual engineer to manage and provide design & property acquisition planning support for the project as current resources are limited.

Renewal of 1/4 Cent Street Maintenance Tax**2016 - \$7,688,825**

In 2005, Fort Collins voters approved a ¼ cent street maintenance tax to help maintain our overall street network level of service "B" or "Good" rating. This tax was set to expire on 12/31/2015. The Keep Fort Collins Great (KFCG) tax (dedicated 33% towards street maintenance & repair) doesn't expire until 12/31/2020. With the combination of the ¼ cent street maintenance tax revenue and KFCG revenue, the Street Maintenance Program (SMP) has been fully funded from 2011 through 2015.

In April of 2015, voters approved the continuation of the 1/4 cent street maintenance tax. The new tax expiration date is now 12/31/2025. This dedicated tax revenue shall be used to pay the costs

associated with the repair and renovation of City Streets, including, but not limited to, curbs, gutters, bridges, parkways, shoulders and medians. The use of these funds will allow for the resurfacing and maintenance of approximately 65 additional lane miles per year.

This budget revision is an appropriation request for the amount of sales tax that will be collected in 2016.

Prospect Road and College Avenue Intersection Improvements 2016 - \$2,700,000

This offer proposes to correct the existing deficiencies at the Prospect Road and College Avenue (State Highway 287) intersection during the same time that CSU will be making required improvements to the west side of the intersection in order to align the intersection lanes, improve safety, and reduce congestion.

This project is proposed in addition to, and coordinated with, improvements planned by Colorado State University (CSU). The full intersection improvements will be cost-shared with CSU based on proportional traffic demand.

(1) As a part of the Inter-Governmental Agreement (IGA) between CSU and the City, CSU has agreed to make improvements to the Prospect and College intersection in proportion to the predicted increase in traffic related to multiple on-campus infrastructure projects.

(2) This presents an opportunity for the City to add complete improvements to the intersection to address existing problems and increase the citywide benefits of the project.

(3) The 2011 Arterial Intersection Prioritization Study identified College Avenue and Prospect Road as one of the City's top ranked locations for needed safety and operational improvements.

Complete expansion and improvement of the intersection may have significant property impacts to existing businesses located in the vicinity. This offer proposes to explore design alternatives for improvements that:

- result in significant improvement to existing safety and congestion problems
- could be built along with CSU's improvements
- have additional elements that could be done in the future and/or phased in with redevelopment of the adjacent properties, if that opportunity arises.
- include opportunities to improve bicycle and pedestrian flow along the Mason trail, adjacent to Prospect Road